

Special Meeting – Dahlgren and Laketown Townships

September 5, 2024 at 9:00 a.m. at Laketown Town Hall

1. Call Special Meeting to order

Special Meeting called to order at 9:00am

Present for Dahlgren Twp: Jeff Thompson, Keith Kooiman, Brian Gennrich, Mary Olson

Present for Laketown Twp: Pete Parris, Cathy Nielsen, Mike Klingelhutz, Leanne Kunze, Ron Bray, WSB (Town Engineer)

Public present: Skip Hauck, Dahlgren Twp resident on Augusta Road

2. Review and adopt agenda

Motion by Pete Parris, Second by Jeff Thompson to approve the agenda

Motion carried 6-0

3. Discuss updated Local Road Improvement Program (LRIP) grant amount and review updated cost-share impacts

Discussed lowest responsible bid came in at \$446,737.12 and doesn't include LEAF. Much higher than anticipated. Will be more expensive if we re-bid for 2025. Secured additional LRIP funds for a total of \$246,737.12 and overall project cost of \$486,737.12 including LEAF of \$40,000.00. The breakdown of cost share was reviewed showing estimated resident assessment of \$11,076.92; Dahlgren Township \$33,600.00; and Laketown Township \$62,400.00

It was noted that Dahlgren Township sent the updated numbers to their residents with the increased cost share based on no additional LRIP dollars and it was not well received, and then again with the current numbers showing the additional LRIP funds and residents were accepting.

Discussed possibility of Laketown Township staff doing the tree trimming (approx. \$8,800) - and maybe the mailbox work too - to save on project costs. If so, Laketown will bill Dahlgren ½ the costs incurred separate from project. Final project cost will be plugged into the same formula for cost share between townships and residents.

Ron Bray recommends keeping the fabric and not request any change order. Officers of both townships agree to build the best road and that includes the fabric as bid. Officers thanked Bray for his work on this project and appreciates MnDOT awarding additional LRIP funds to make this project possible.

Resident, Skip Hauck, asked what the term of the assessment would be. Both boards indicated they would be making that decision with resident feedback when the project is coming to a close. Both boards are leaning towards a 10 year assessment period and reminded Hauck that an assessment hearing will be properly noticed once final project costs are known and final assessment number is presented and residents would have appeal rights.

- 4. Both Town Boards to consider proceeding with the Augusta Road Improvement project based on lowest responsible bid (needs to be unanimous by both boards)**

Laketown Township

Motion by Parris, Second by Nielsen to proceed with the Augusta Road Improvement project based on the lowest responsible bid.

Motion carried unanimously (Parris: AYE; Nielsen: AYE; Klingelhutz: AYE)

Dahlgren Township

Motion by Thompson, Second by Gennrich to proceed with the Augusta Road Improvement project based on the lowest responsible bid.

Motion carried unanimously (Thompson: AYE; Kooiman: AYE; Gennrich: AYE)

Motion by Thompson, Second by Kooiman to adopt Resolution 111-24 codifying the motion passed at a previous meeting of the board, Approving Plans and Specifications and Advertisement for Bids for the Augusta Road Improvement Project.

Motion carried unanimously (Thompson: AYE; Kooiman: AYE; Gennrich: AYE)

- 5. Laketown Town Board to consider approving the award to lowest responsible bidder contingent on State approval of the LRIP Grant Agreement**

Motion by Parris, Second by Klingelhutz to approve awarding the project to the lowest responsible bidder contingent on State approval of the LRIP Agreement.

Motion carried unanimously

- 6. Laketown Town Board to consider adopting Resolution 2024-17 LRIP Grant Agreement Grant Terms and Conditions SAP 010-592-004 (Exhibit E in the LRIP Grant Agreement).**

Motion by Parris, Second by Nielsen to adopt Resolution 2024-17 LRIP Grant Agreement Grant Terms and Conditions.

Motion carried unanimously (Parris: AYE; Nielsen: AYE; Klingelhutz: AYE)

- 7. Laketown Town Board to authorize Pete Parris, Board Chair, and Leanne Kunze, ClerkTreasurer to sign and submit the LRIP Grant Agreement along with required exhibits to the Minnesota Department of Transportation (MnDOT).**

Motion by Klingelhutz, Second by Nielsen to authorize Pete Parris, Board Chair, and Leanne Kunze, Clerk-Treasurer to sign and submit the LRIP Grant Agreement along with required exhibits to the Minnesota Department of Transportation (MnDOT).

Motion carried unanimously

- 8. Laketown Town Board to approve Carver County Joint Powers Agreement (JPA) as sponsor to process Contractor payments and Laketown reimbursement of funds.**

Motion by Parris, Second by Klingelhutz to approve Carver County Joint Powers Agreement (JPA) as sponsor to process Contractor payments and Laketown reimbursement of funds.

Motion carried unanimously

- 9. Laketown Town Board to approve sending formal notice of award to the lowest responsible bidder, GMH Asphalt Corporation, along with Contracts to be executed.**

Motion by Parris, Second by Nielsen to approve sending formal notice of award to the lowest responsible bidder, GMH Asphalt Corporation, along with Contracts to be executed.

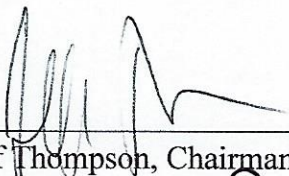
Motion carried unanimously

Motion by Parris, Second by Klingelhutz to adopt Resolution 2024-18 Accepting Bids and Awarding Contract for Augusta Road Reconstruction Project.

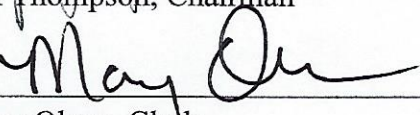
Motion carried unanimously (Parris: AYE; Nielsen: AYE; Klingelhutz: AYE)

- 10. Adjourn Special Meeting**

Agenda completed; meeting adjourned at 9:26 a.m.



Jeff Thompson, Chairman



Mary Olson, Clerk

Approved by the Board on September 9, 2024 Meeting